

DISTRICT COMMANDER POST VISITATION REPORT

(Please note: you are required to visit each post in your district at least once a year)



Name: _____ Date: _____ Post: _____ District: _____

Explain Reason for Visit: _____

MEMBERSHIP AND POST ACTIVITIES

How many members last year: _____ How many current members: _____

Number of new members this year: _____ Active membership committee: ☐ Yes ☐ No

Number of new members installed annually: _____ Lapel pins given: ☐ Yes ☐ No

Officers elected annually: ☐ Yes ☐ No All offices filled: ☐ Yes ☐ No Officers installed annually: ☐ Yes ☐ No

Meetings held monthly: ☐ Yes ☐ No (Dates when meetings are held) _____

Meetings run according to National Post Officer's guide ☐ Yes ☐ No # of SAL Squadron members: _____

of Auxiliary Members: _____ #of Legion Rider Members: _____

Post is an asset to the community: ☐ Yes ☐ No (Explain) _____

List family activities: _____

List programs which aid Veterans: _____

List community activities post is used for: _____

Has certified Service Officer: ☐ Yes ☐ No Name & Date of certified: _____

Uses Post Officers Guide: ☐ Yes ☐ No Uses Post Administrative Manual: ☐ Yes ☐ No

Date of Legion Link Posted on Bulletin Board: _____

Has Liability Insurance: ☐ Yes ☐ No

Post Incorporated Status Active: ☐ Yes ☐ No (verify on www.sunbiz.org) Date of last annual filing: _____

IRS Form 990 Filed Annually: ☐ Yes ☐ No Year of last 990 filed: _____

Dept approval date of Constitution & By-Laws: _____ Posted on Bulletin Board: ☐ Yes ☐ No

Has a Sales Tax Exemption Certificate: Yes No Certificate expiration date: _____

PROGRAMS

Post has a Chair and participants in the following programs: *Check all that apply.*

Americanism: ☐ Baseball: ☐ Blood Donor: ☐ Boys State: ☐ Children & Youth: ☐ Civil Air Patrol: ☐

Disaster Preparedness: ☐ Employment: ☐ JROTC: ☐ Jr Shooting Sports: ☐ Law & Order: ☐ Oratorical: ☐ School Medals: ☐

Scouting: ☐ Sea Cadets: ☐ Special Olympics: ☐ VA&R: ☐ Youth Cadet Law Enforcement: ☐

Please attach improvement plans for programs not being utilized.

COMMUNITY SERVICE & ACTIVITIES

Post involved in: *Check all that apply.* Flag Day: ☐ Veterans Day: ☐ Memorial Day: ☐ July 4th: ☐ Get Out the Vote: ☐

Legion Birthday: ☐ Four Chaplains Sunday: ☐ American Education Week: ☐ Community Service Projects: ☐

Educational Scholarships ☐ Post has a Color Guard: ☐ Post participates in Burial Services for Veterans: ☐

If you have any questions or concerns, please attach them to this form.

Verify: Post Commander: _____ Date: _____

District Commander: _____ Date: _____