



# THE AMERICAN LEGION POST DATA REPORT (PDR)

MEMBERSHIP YEAR

**" NEW POST ONLY "**

DEPARTMENT:

DISTRICT:

POST NO:

POST LEGAL NAME:

POST LOCATION:

*(Example Name: The Historic Fort Benjamin Harrison)*

*(Example Location: Indianapolis, Indiana)*

**\*\* PLEASE TYPE OR PRINT IN BLACK INK AND FORWARD THIS FORM WITH THE NEW POST TEMPORARY CHARTER APPLICATION TO YOUR AMERICAN LEGION DEPARTMENT STATE HEADQUARTERS OFFICE \*\***

## PLEASE TYPE OR PRINT LEGIBLY

### CURRENT INFORMATION:

1) POST'S HOME (PHYSICAL) ADDRESS:

NOTE: Only enter if Post owns or leases this facility.

2) POST'S MAILING ADDRESS:

3) POST'S DUES MAILING ADDRESS:

**NOTE:** IF THE MAILING ADDRESS CONTAINS A MEMBER'S NAME OR BEING SENT TO A MEMBER'S HOME ADDRESS, PLEASE PROVIDE THE MEMBER'S ID#. (MEMBER ID#)

4) POST'S CURRENT ANNUAL DUES:

DUES:

NOTE: ALL DUES RATES WILL BE EFFECTIVE JULY 1<sup>ST</sup> UNLESS AN ALTERNATE EFFECTIVE DATE IS ENTERED.

EFFECTIVE DATE:

*{select date from drop-down menu}*

5) POST'S TELEPHONE NUMBER:

— —

6) POST'S FAX NUMBER:

— —

**NOTE:** DO NOT use personal phone numbers of members.

7) POST'S EMAIL ADDRESS:

8) POST'S INTERNET WEBSITE:

9) POST'S MEETING DATE & TIME:

**NOTE:** SELECT ALL APPLICABLE BOXES TO THE BELOW QUESTIONS

10)  Post sponsors an ALR Chapter      11)  Smoking permitted       No Smoking

12)  Facilities are available to rent for special events      13)  Post has a Club Room (food/drink)