

THE EMPLOYER OF VETERANS AWARD

Information Sheet

Deadline: Must be received in Department Headquarters by December 15th.

HISTORY

The National Economic Commission expanded its Employer Awards Program again in 1969 when it created an award category for employers of veterans. Originally, Departments were permitted to submit one nomination each for a large and small employer of veterans. In 1992, the number of awards for employers of veterans was increased. Today, Departments may submit one nomination each for small companies with 50 or fewer employees, medium sized companies with work forces of 51-200 and large companies with 201 or more employees.

AWARDS

These awards are meant to recognize and honor companies that do a particularly good job of hiring veterans. In addition to the Department awards for employers of veterans, there are also three national awards for the "Employers of the Year." These awards, one in each category, are presented at the National Convention. In order to be eligible for the Employer of the Year Awards, nominees must meet the following criteria:

- 1) At least 10% of the nominees' work force must be veterans
- 2) The nominee must have been in business for at least 5 years.
- 3) The nominee cannot restrict employment to veterans only.
- 4) The nominee must be a private sector employer. In other words, the nominee cannot be a city, state or federal employer.

Selection of the Employer of the Year Awards is made by the Economic Commission's Awards Subcommittee, which meets during the Annual Washington Conference. Each of the three national winners receive a stipend of \$1,200.00 to help defray the cost of their representative's travel to the conference city to accept the award.

WHAT IS NEEDED

Facts, Figures, and an interesting narrative that tells what makes this company special is needed. How many veterans are on staff, how many disabled or special disabled veterans? Include its hiring policy in regard to veterans, if it has one. Tell about the

company's and the employees' involvement in local veterans' service organizations and other civic organizations. Please keep the whole packet to ten (10) or fewer pages. These pages will be photocopied and distributed to the selection subcommittee members.

WHAT IS NOT NEEDED

Binders, report covers, page protectors, photographs, brochures about the products the company produces, inch-thick sheaves of anything. Photos and brochures do not photocopy well, and so much information simply overwhelms the subcommittee.

PROCEDURE

Nominations from Posts, or sources outside the Legion, must be sent to Department Headquarters. The Department then selects one nominee each in the small, medium and large employer categories.

FORM

A copy of the official nomination form, which is the same for all three employers size categories, follows. Posts may reproduce this form for wider distribution. Additional copies may also be obtained by writing or calling Department Headquarters.

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Department of Florida

Date: _____

Post name and number: _____

Employer's Size: Small (50 or fewer employees) _____

Medium (51-200 employees) _____

Large (201 or more employees) _____

PLEASE PRINT OR TYPE LEGIBLY

1. Exact name of company: _____

2. Business address: _____

3. Name/Title of company contact person: _____

4. Contact person's telephone number: _____

5a. Is employer a branch or subsidiary? _____

5b. If yes, name/address of parent company: _____

6. Date the company, or branch, was established: _____

7. Average number of employees over the past five years? _____

8a. Is the company's business seasonal? _____

8b. If yes, how many employees are full-time? _____

8c. How many are part-time employees? _____

9. Total employees: _____ Number of veterans: _____

Percentage of veterans: _____

10. Total hires last year: _____ Number of veterans: _____

Percentage of veterans: _____

Only those nominations that include adequate documentation of the nominee's employment practices concerning veterans will be considered for the National Employer of the Year Awards. It is recommended that the nominator provide a copy of the company's written policy on employment of veterans, if available, a description of how the employer supports veterans' activities in the community, and any other reasons why the nominee should be selected to be the Employer of the Year Award winner.

Nominator Information

Name/Title _____

Daytime phone _____

Address, City Zip+4 _____

Mail the nomination to: American Legion, Department of Florida
ATTN: Programs
PO BOX 547859,
Orlando, FL, 32854-7859

Approved:

Department Adjutant _____

Date

DUPLICATE THESE FORMS AS NEEDED