

AMERICAN LEGION RIDERS

Standard Operating Procedures

Jim Wineland, ALR Chairman
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The Heart of the SOP is: The American Legion Rider's Mission Statement

- To promote motorcycle safety program and to provide a social atmosphere for members who share the same interest.
- To participate in events and ceremonies which are in keeping with the aims and purposes of The American Legion.
- To organize and participate in charity events helping our veterans, their families and the local community.
- To use our association to promote and support the programs of The American Legion.



THE RIDER PROGRAM

- American Legion Rider groups shall abide by The American Legion Constitution and By-laws as well as the established Post and Department directives.
- The American Legion National Headquarters and the respective Departments shall maintain general oversight of ALR Program as regards to proper use of the name and emblem of The American Legion, ALR and The American Legion Legacy Run, and compliance with the National Constitution and By-Laws of The American Legion.



KEY CHANGES

- Includes the Department ALR Committee Article
- Standardization – Every Chapter will Operate under the same SOP
- Standing Rules – Each Chapter has the ability to select key components, you may add to but cannot take away from.



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- Article I: Department ALR Committee & District Chairman
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 - Department of Florida, Wearing of American Legion Emblem Attached (Patches, and Legion Caps)
- Participant Accident Waiver/Release of Liability Form
- Department Acknowledgement & Approval
- Chapter Standing Rules
- Post & Chapter Acknowledgement & Approval



KEY CHANGES

ARTICLE II – AMERICAN LEGION RIDER CHAPTER

- **Section 2. Qualifications**

- #4 – 750CC minimum Applies to Department of Florida & National Rides
- #6 – Supporters
 - May only hold the Adjutant/Finance Officer positions at the Chapter level.
 - May not hold any Department ALR Committee position.
 - May not vote at the Chapter level unless specifically authorized by the Chapter's Standing Rules.

- **Section 6. Discipline**

- The American Legion Riders is an American Legion program, discipline may only be addressed by the sponsoring Post.



KEY CHANGES

ARTICLE II – AMERICAN LEGION RIDER CHAPTER

- **Section 8. Finances**

- II. Checks issued by the ALR Chapter must have the Post Finance Officer or his/her designee as one of the signatories on the bank account. The ALR Chapter may decide the other Chapter signatories on said instrument.
- III. The ALR Chapter Finance Officer must file a financial statement detailing receipts and disbursements, each month with the Post Financial Officer which will be reported to the Post General Membership.
- IV. An ALR Chapter may not incur any debt in the name of Post without prior approval of the Post membership documented in the Post Memberships minutes.
- V. The ALR Chapter of a Post is a subordinate organization to the sponsoring Post which is a non-profit organization and a tax-exempt Corporation under the laws of the State of Florida
- VI. Should the ALR Chapter be dissolved or suspended, all funds and assets will be immediately turned over to the sponsoring Post for disposition.



KEY CHANGES

ARTICLE III – Patches & Apparel

- **Section 1. Riders Vest, 3.B**
 - Nothing is permissible above the flag as worn on the vest except for religious symbology (i.e., Cross, Star of David)
 - Removal of verbiage: “except for religious symbology (i.e., Cross, Star of David)”



STANDING RULES

SELECT ALL THAT APPLY

- OPTIONAL POSITIONS
- SUPPORTERS
 - VOTING RIGHTS
- MEETING DATE & QUORUM
- FINANCES
 - MEMBERSHIP DUES
 - LIFETIME MEMBERSHIP
 - DISCRETIONARY SPENDING



ACKNOWLEDGEMENT & APPROVALS

- **STANDARD OPERATING PROCEDURES - SOP**

APPROVED BY: DEPARTMENT COMMANDER, DEPARTMENT ADJUTANT, DEPARTMENT ASSISTANT JUDGE ADVOCATE, ALR DEPARTMENT CHAIRMAN, & ALR DEPARTMENT ADJUTANT

- **Standing Rules**

APPROVED BY: POST COMMANDER, POST ADJUTANT, CHAPTER ALR DIRECTOR, CHAPTER ALR ADJUTANT, ALR DEPARTMENT CHAIRMAN & ALR DEPARTMENT ADJUTANT



ACKNOWLEDGEMENT OF SOP



Department of Florida The American Legion Riders

ACKNOWLEDGMENT OF THE ADOPTION OF THE STANDARD OPERATING PROCEDURES (SOP) DATED AND APPROVED ON 3/15/2020.

I, _____, as the acting
_____ (title) of ALR Chapter # _____
located in _____, FL
Acknowledges the Adoption of the American Legion Riders
Standard Operation Procedures (SOP) this _____ day
of _____ 20____.

MISCONCEPTIONS

- Length of Service to Qualify for an Officer Position
- Participation Qualification
- Honorary Members
- Stipulations on number of meetings to Attend



AMENDMENT PROCESS

- Submit Amendment to be Considered to Your Respective District Chairman
- Area and District Chairmen will submit to ALR Chairman & ALR Adjutant for Consideration
- Proposed Amendment to be Submitted to the Appropriate Department Officers

IF APPROVED

PROPOSED AMENDMENT WILL BE VOTED UPON AT A REGULARLY SCHEDULED ALR GENERAL SESSION and WILL AFFECT ALL CHAPTERS.



WEBSITE

- Standard Operating Procedures
- Acknowledgement of the Adoption of the SOP
- Standing Rules
- Membership Application
- Accident Waiver/Release of Liability Form

Under Resources/Forms:

<https://www.floridalegion.org/programs-services/legion-riders/>



ADDITIONAL INFORMATION

- **Providing SOP & Approval Letter* TODAY (1 per Chapter)**
- **Missing Documentation @ Department**
 - Review TODAY
 - Check with your District Chair if your Chapter is on the List
 - *Approval Letter in lieu of Original Documentation if unable to locate, See District Chair for Approval letter
- **Standing Rules must be Submitted to Department every 3 years**
 - Approval Process
 - Send SOP to legionriders@legionmail.org for review



QUESTIONS???

