

AMERICAN LEGION AUXILIARY DEPARTMENT OF FLORIDA

PO BOX 547917

ORLANDO FL 32854-7917

MEMORIAL SCHOLARSHIP AWARD RULES

Memorial Scholarships are awarded annually to members of the American Legion Auxiliary, daughters or granddaughters of members, provided said member has been a member in good standing in a Unit within the Department of Florida and shall have maintained that membership for at least (3) consecutive years prior to date of application.

All Scholarship grants require student to attend an accredited university, college, community college or technical-vocational school full time (defined as 12 earned credit hours in a semester.) Awards for a four-year university or college will not exceed \$2000.00, community college and technical-vocational school awards will not exceed \$1,000.00. Awards are paid directly to the school in 2 equal payments by Department Secretary-Treasurer. Accreditation to be verified using the U.S. Department of Education Database of Accredited Postsecondary Institutions and Programs.

Awards will be renewed annually for undergraduate studies provided the student needs further financial assistance and has maintained a 2.5 GPA.

Applicants may be sponsored by official action of a Unit and such action must be noted on the application. The Unit shall have the responsibility of keeping in contact with its sponsored awardee. Applications without local Unit sponsorship are to be mailed directly to the Department Headquarters at PO Box 547917, Orlando FL 32854-7917.

Attached to completed application must be the following: (check carefully)

1. Certified Transcript from high school, college or university last attended by applicant.
2. Personal letter from applicant supplying data concerning herself which would be of interest including extra-curricular activities.
3. Three letters of reference from persons who have known applicant at least one year. One of these must be a faculty member of the school last attended.
4. Copy of member's, mother's or grandmother's current membership card.
5. Provide signed completed copies, with all schedules for Form 1040, of the individual income tax returns of all those who will contribute to your support.

Applications which are not fully completed will not be considered. All requirements listed above must be attached to the application.

Deadline date for completed applications to reach the local Unit is February 1st. Since this deadline has passed scholarship applications can be sent to Department by **March 1st**.